



Tel: (978) 962-3539  
Fax: (978) 534-7508

**CITY OF LEOMINSTER  
OFFICE OF RETIREMENT BOARD  
ROOM 15, CITY HALL, 25 WEST ST.  
LEOMINSTER, MASSACHUSETTS 01453**

CHAIRMAN

David Laplante

EX-OFFICIO

Jennifer Reddington, CPA

ELECTED MEMBERS

Shayne Newton  
Jonathan Campagna

APPOINTED MEMBERS

Douglas Farwell

**LEOMINSTER CONTRIBUTORY RETIREMENT BOARD  
MONTHLY BOARD MEETING**

**Tuesday September 27, 2022  
10:00 A.M.**

**Room 10 at Leominster City Hall  
Open To The Public Via Phone Conference:  
Telephone: (617) 691-1997  
Access Code: 4269  
Conference Room: 2**

LEOMINSTER CITY CLERK  
2022 SEP 23 AM 9:27

**POSTED AGENDA**

Call to Order

Review & Approve Minutes from Tuesday July 26, 2022, executive meeting

Review & Approve Minutes from Tuesday August 29, 2022, executive meeting

Warrants & Funding

New Membership Applications

Refund Deduction Applications

Pension Applications

Deaths

Transfers to another System

Notes

Other Board Action

See Attached Agenda (Subject to Change)



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**AGENDA**

**MEETING CALLED TO ORDER:** Tuesday September 27, 2022 – 10:00 p.m. in Room 10 at the Leominster City Hall.

Due to Covid-19 this meeting is also open to anyone from the public who wishes to join by calling in to:

Telephone: (617) 691-1997  
Access Code: 4269  
Conference Room 2

**Recording Notification**

**Public Forum:** Anyone who wishes to speak on a topic appearing on the agenda may speak at this time.

**APPROVAL OF MINUTES:**

Minutes from the regular meeting dated Tuesday August 23, 2022, need to be approved and placed on file.

Minutes from the executive meeting dated Tuesday July 26, 2022, need to be approved and placed on file.

**APPROVAL OF WARRANTS AND FUNDING SOURCES (TRANSFER OF FUNDS) AT THE SAME LEVELS:**

<u>WARRANT #</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
<u>W# 43</u>	\$ 2,048.45	Payroll, Refunds & Expenses
<u>W# 44</u>	\$ 2,048.45	Payroll, Refunds & Expenses
<u>W# 45</u>	\$ 2,048.45	Payroll, Refunds & Expenses
<u>W# 46</u>	\$ 2,048.45	Payroll, Refunds & Expenses
<u>W# 47</u>	\$ 1,084,484.36	September Pension Payroll
<u>W# 48</u>	\$ 95,613.95	Payroll, Refunds, & Expenses
<u>W#</u>	\$	Sale of Investments

**MEMBERSHIP APPLICATIONS: (permanent employee working 20 or more hrs per wk)**

Ordway, Edwin H., Leominster Public School Department, Tech Support Staff, effective August 15, 2022.

Davis, Rebecca L., Leominster Public School Department, Tutor, effective August 29, 2022.

Moisan, Elizabeth, Leominster City Clerks Department, Head Clerk Supervisor, effective August 22, 2022.

Conboy, Michael J., Leominster City Library, Head of Adult Services, effective August 22, 2022.

Hastings, Mellisa M., Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Mercier, Renee L., Leominster Public School Department, SLPA, effective August 29, 2022.

Cheema, Yasmeen S., Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Marsh, Margaret C., Leominster Public School Department, SLPA, effective August 29, 2022.

Driscoll, Nicole M., Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Sullivan, Allison., Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Winslow Ramos, Francine D., Leominster Public School Department, Family Liaison, effective August 29, 2022.

Sweeney, Julie A., Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Carlson-Greene, Sarah E., Leominster Public School Department, Tutor, effective August 29, 2022.

Burgos, Awilda., Leominster Public School Department, Parent Liaison, effective August 29, 2022.

Garcia, Gleniel., Leominster Public School Department, ABA Paraprofessional, effective August 29, 2022.

Bennett, Jacee A., Leominster Public School Department, ABA Paraprofessional, effective August 29, 2022.

Pasquale, Jillian., Leominster Public School Department, ABA Paraprofessional, effective August 29, 2022.

Coleman Lisa M., Leominster Public School Department, 1:1 Paraprofessional, effective August 29, 2022.

Sullivan, Kristen M., Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Douthwright, Angela D., Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Correa-Ayala, Liz, Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Quinian, Nannette L, Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Phandanouvong, Jennifer, Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Gonzalez, Vianca, Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Cunha, Girlane J., Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Balducci, Jada T., Leominster Public School Department, Tutor, effective August 29, 2022.

Dickerson, Gabiana J., Leominster Public School Department, Tutor, effective August 29, 2022.

Buelow, Meghan R., Leominster Public School Department, Tutor, effective August 29, 2022.

Wilbur, Alexis A., Leominster Public School Department, SLPA, effective August 29, 2022.

White, Kiara M., Leominster Public School Department, Contact Tracer, effective August 29, 2022.

Sharron, Julia Lynn., Leominster Public School Department, Tutor, effective August 29, 2022.

Donahue, Meagan K., Leominster Public School Department, Tutor, effective August 29, 2022.

Namatovu, Sofia., Leominster Public School Department, Tutor, effective September 5, 2022.

Batten, Mackenzie., Leominster Public School Department, Tutor, effective August 29, 2022.

Vallee, Arissa G., Leominster Public School Department, Tutor, effective August 29, 2022.

Vazquez, Tatiana., Leominster Public School Department, Parent Liaison, effective August 29, 2022.

Cote, Caitlyn C., Leominster Public School Department, Tutor, effective August 29, 2022.

Ayers, Brittany., Leominster Public School Department, Tutor, effective August 29, 2022.

Pelletier, Sara M., Leominster Public School Department, BCBA, effective August 29, 2022.

Bernard, Jennifer L., Leominster Public School Department, BCBA, effective August 29, 2022.

Reynolds, Alyssa., Leominster Public School Department, BCBA, effective August 29, 2022.

Tremly, Emily A., Leominster Public School Department, BCBA, effective August 29, 2022.

Bourbeau, Meghan G., Leominster Public School Department, Tutor, effective August 29, 2022.

Loya, Jessica L., Leominster Public School Department, Paraprofessional, effective August 29, 2022.

Woodbury, Jessica., Leominster Comptrollers Department, Head Clerk, effective September 12, 2022.

Arnold, Kevin R., Leominster Public School Department, Jr. Custodian, effective September 2, 2022.

Jones, Heather M., Leominster Public School Department, Life skills paraprofessional, effective September 12, 2022.

Comerford, Lisa M., Leominster Public School Department, Sr. Clerk, effective September 12, 2022.

McCarthy, Ryan J., Leominster Police Department, Police Officer, effective September 19, 2022.

Spencer, Kirsten P., Leominster Public School Department, ASL Interpreter, effective September 6, 2022.

Miranda, Danielle R., Leominster Public School Department, ESL Paraprofessional, effective September 12, 2022.

Stenman, Justine M., Leominster Treasures Department, Head Clerk, effective September 26, 2022.

**DEDUCTION REFUND APPLICATIONS:**

Vazquez, Sean J., Leominster Police Department, Police Officer, voluntarily terminated February 26, 2021. \$19,935.86 will be refunded to member.

Demambro, Linda J., Leominster Fire Department, Principal Clerk, voluntarily terminated February 7, 2022. \$274.76 will be rolled over to qualifying account.

Tocci, Daniela., City of Leominster Police Department, Dispatcher, passed away on January 22, 2022. The beneficiary on file is listed as the Daniela Tocci Estate. The estate representative has filed the appropriate paperwork for the Board to process a refund to the Daniella Tocci Estate in the amount of \$61,426.75.

**PENSION APPLICATIONS:**

Ouellette, Paula, City of Leominster Police Department, Records Keeper. Wishes to retire as of September 25, 2022, with 18 years and 1 month of creditable service under Superannuation Option A. She will receive an annuity of \$532.14 and a pension of \$1,377.88 for a total monthly amount of approximately \$1,910.02/\$22,920.24 per year.

Stephens, Deana M., Surviving Spouse of Jeffrey Stephens wishes to collect an Option D Benefit based on Jeffrey's account with the City Leominster Retirement Board under the Leominster Board of Health Department. This calculation will be calculated as if Jeffrey is age 55 with 22 years and 1 month of service, with a Retirement date that will coincide with date of death August 11, 2022. She will receive an annuity of \$984.48 and a pension of \$1,655.79 for a total monthly amount of approximately \$2,640.27/\$31,683.24 per year. In addition to the Option D benefits she is also entitled to an Allowance for both children. She will receive \$120.00 per month for the first eligible child and \$90.00 per month for the second eligible child. This benefit will last until the child is age 18 or if they become a full time college student age 22.

**DEATHS:**

Gillberg, Carol., passed away on August 22, 2022; she was the surviving spouse of Jeffrey Gillberg, who passed away on July 15, 2012. Jeffrey worked for the City of Leominster Fire Department as a Firefighter and retired on December 31, 1987.

Barrows, Ruth F., Leominster School Department, Cafeteria Worker, who retired on February 28, 1990, with 15 years and 5 months of creditable service under Superannuation Option B, passed away on September 4, 2022. There are no monies left in her annuity.

**TRANSFERS:**

Iacaboni, Monique A., Leominster Public School Department, ABA Tutor. Transferring \$2,314.89 in annuity and 1 year of creditable service from Leominster Retirement Board to the Massachusetts Teachers Retirement System.

**EDUCATION:**

MACRS 2022 Fall Conference October 2-5 at the Springfield Sheraton. Vote on whether or not to allow Board members and staff to attend.

**OTHER BOARD ACTIONS NEEDED:**

COLA- Open discussion.

Update on City Councils decision on paramedics going from a group 2 to a group 4.

**Notes:**

Relative to the Actuarial Study and the Leominster Retirement Board funded amount.

GABS 67 68 report is complete and ready for the Board to review.

**LEGAL UPDATES:**

1. PERAC memos
2. Dudley vs. Leominster Retirement case
3. Mahan vs. Boston case update

**EXECUTIVE SESSION**

Pursuant to M.G.L. c. 30A, § 21(a)(1), the Board will vote to convene in executive session in order to discuss the reputation, character, physical condition, or mental health, rather than professional competence, of an individual

**ACCIDENTAL/ORDINARY DISABILITY APPLICATION:**

Executive Session #1 – Police Brian Fitzgerald: Hearing on and consideration of an Accidental Disability Retirement Application.