



# LEOMINSTER RECREATION DEPARTMENT

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Director of Recreation

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## LEOMINSTER RECREATION COMMISSION

Tuesday, October 10, 2023

40 Barrett Parkway

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### 1. CALL TO ORDER:

Maureen Donatelli called the meeting to order at 4:30 p.m.

### 2. COMMISSION ATTENDANCE ROLL CALL:

Maureen Donatelli, Theresa McEwen, Doug Cormier, Thomas Bissonnette, and Lisa Comeau

### 3. APPROVAL OF MINUTES FROM MEETINGS

- a. Doug made a motion to approve the minutes for June 20, 2023, it was seconded by Theresa. All were in favor.

### 4. STATEMENT OF ACCOUNTS

- a. In your folders is a one-page financial breakdown of recreation accounts as well as grants and capital improvement project funds. Finally at the bottom of the page is an updated balance in the department revolving account. Some items to note since our last meeting from a spending perspective are:

Obviously, with the flooding that occurred on September 11, 2023 funds will be spent to fix immediate damage and safety issues. We are working with contractors to repair areas that are unsafe, like stabilizing the damage around the dam at Barrett Park and the playground on Third Street which has major washout damage. The Doyle Field Tennis Courts have a sink hole behind the courts that we are working on addressing. It is on the parking lot side. The department and City are keeping track of all work and overtime from our staff for federal reimbursement, which we hope to know more about in the coming weeks.

All accounts are in good standing.

### 5. PROJECTS/GRANTS

- a. Nick and Lisa met with GZA last week to discuss the updated design plans for improvements to Colburn Pond. Since the flooding took place and the work was done to stabilize the dam it changes the plans slightly from what we originally had. Minor tweaking is required to update the plans with the work that is now in place and how that will impact the project moving forward. Our hope is that the permitting process which can take up to a year will be prioritized and moved forward quickly due to the storm and its damages. The Office of Dam Safety is the agency that we will be sending permits to and they were at Barrett for a few days after the storm and understand the urgency to move this project forward. Once the permits are

## **8. OTHER BUSINESS**

Rob Lora is requesting to add a memorial bench for Dave Digeronimo at the American Little League baseball complex. The bench will be the same as what is being used at the complex already.

Tom made a motion to approve the bench as long as it is the same as what is being used there already. Doug seconded and all were in favor.

Mikie asked to pass on thanks to Lisa, Nick and staff for their handling of the flood and repairs that followed.

## **9. MEETINGS AND EVENTS**

The next regular commission meeting will be held Tuesday, November 21, 2023, at 4:30 pm.

## **10. ADJOURN**

A motion to adjourn was made by Tom, Doug seconded it, and all were in favor. The meeting concluded at 5:05 p.m.